

**TRANSMISSION CORPORATION OF ANDHRA PRADESH LIMITED**  
**Vidyut Soudha :: Hyderabad -82**

APTransco-CommercialEnergy Billing Centre – Boundary Energy meter readings and Energy meter particulars being furnished to Energy Billing Centre – Certain Instructions accorded.

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T.O.O.(CE/Comml/APTransco) Rt.No.504

Dt:04-03-2010

Ref:- Minutes of the Meeting Dated: 06-02-2010

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Chief Engineer/Commercial/APTransco has appraised the procedure of getting information from the filed regarding Boundary Energy meter readings and meter particulars during the meeting held by JMD (HRD, Comml, IPC & IT) with Directors/Operation/ Discoms and Chief Engineers/TL&SS/APTransco on 06-02-2010.

After careful consideration of the submission of Chief Engineer/Commercial/APTransco, the APTransco accords the following instructions for streamlining the information to be sent by field engineers to Energy Billing Centre/APTransco.

1. The information of Boundary meter particulars shall be furnished by the DE/MRT/APTransco concerned instead of DE/TL&SS concerned by 3<sup>rd</sup> of every month to EBC as per the annexure-1 enclosed duly certifying the correctness of MF, as they are practically involved in change of MF, for all the meters of boundary points.
2. The DE/MRT concerned shall be responsible for correctness of the information in the boundary meter particulars submitted to Energy Billing Centre. Any addition/deletion of information relating to any boundary metering point must be updated compulsorily every month with the remarks mentioned clearly.
3. However, the DE/TL&SS/APTransco concerned shall furnish boundary meter readings of the boundary points as per annexure-2 enclosed to EBC by 3<sup>rd</sup> of every month.
4. The concerned Divisional Engineers/TL&SS and Divisional Engineers/MRT must furnish a copy of boundary meter readings and boundary meter particulars to the concerned Superintending Engineer/TL&SS and Chief Engineer/TL&SS. The Superintending Engineers/TL&SS has to certify the correctness of the information furnished by DE/TL&SS and DE/MRT and also if any deviations exist, the same is to be communicated to Energy Billing Centre by 7<sup>th</sup> of every month.
5. MF particulars must be given in KWH only.

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6. The information in the MRI control sheet shall be furnished to EBC or RDCC by the concerned who is downloading and submitting the MRI data, duly updated and certified by them is also mandatory. The information in MRI control sheet shall be certified by an engineer not below the rank of AE while submitting the sheet along with MRI data to EBC or RDCC by 3<sup>rd</sup> of every month.
7. Discom Officials shall furnish the Boundary meter readings (taken at 12:00 Hrs on the last day of the month) for Genco / Private Generators points, Genco to Discom feeder points and Discom to Discom feeder points connected to their sub-stations and furnish the information every month to Energy Billing Centre along with Boundary meter particulars and MRIs. Chief Engineers /Operation/ Discoms are responsible for collecting and sending the said data on behalf of the concerned Discom in the 1<sup>st</sup> week of every month.

BY ORDER AND IN THE NAME OF TRANSMISSION CORPORATION OF  
ANDRHA PRADESH LIMITED.

UMESH SHARRAF  
JOINT MANAGING DIRECTOR  
(HRD, Comml, IPC & IT) (FAC)

To

The Chief Engineer /TL&SS /Rural Zone, Hyderabad /Metro Zone, Hyderabad/  
Vijayawada / Kadapa/ Warangal / Visakhapatnam

The Chief Engineers/Operation/CPDCL, EPDCL, NPDCL & SPDCL

Copy to:

The Director/Transmission/APTransco/Vidyut Soudha/Hyderabad

The Directors/Operation/CPDCL, EPDCL, NPDCL & SPDCL

The Chief Engineer/Commercial/APTransco/VS/Hyd

The Chief Engineer/Transmission/APTransco/VS/Hyd

The Chief Engineer/EA, Operation and RE/APTransco/VS/Hyd

The Superintending Engineer/EA & EBC/ APTransco/VS/Hyd

The Chief Engineer/RAC, Reforms & IT/APTransco/VS/Hyd – with a request to arrange  
in APTransco website.

// Forwarded By Order //

Divisional Engineer/ EBC-1