

TRANSMISSION CORPORATION OF ANDHRA PRADESH LIMITED
VIDYUT SOUDHA: VIJAYAWADA

Circular Memo. No.345. JMD (HRD.Fin.Comml.IPC&IT)/CE(Tel & IT), Dt: 31.12.2017

Sub: APTRANSCO– IT&ERP -SAP ERP GO-LIVE Operations –Timeline and Guidelines- Orders
- Issued.

ORDER

1. SAP ERP Implementation is going on in APTRANSCO and reached the final stage. SAP ERP GO-LIVE is scheduled from 01-01-2018.
2. In this connection, the following Guidelines are hereby issued for SAP GO-LIVE activities:
 - a. All the technical transactions such as placing of Purchase orders, issuing Dispatch instructions and making Gate entries shall be stopped in IFS ERP Application before **20.12.2017, 24:00Hrs** and the bills shall be rendered to respective Accounts offices by **24.12.2017, 24:00 Hrs**. The technical users are restricted with view rights from 21.12.2017, 00:00 Hrs
 - b. Pay roll and all financial transactions shall be completed in IFS ERP before **26.12.2017 24:00Hrs** and all LOAs and LOCs shall reach Head Quarters before **27.12.2017, 24:00Hrs**.
 - c. All financial transactions on accounts side at corporate level at Vidyut Soudha should be completed in IFS ERP before **29.12.2017, 24:00Hrs**.
 - d. The IFS ERP will be stopped from 30-12-2017 and not allowed for performing any kind of transactions in IFS ERP. All the users will be facilitated with viewing privileges for accessing IFS ERP Application.
 - e. New SAP ERP Application would come into service from **01.01.2018**.
3. Further, the necessary directions and instructions regarding SAP ERP activities will be communicated through emails and APTRANSCO Website. The Functional Heads and Field Units are hereby instructed to check the mails and APTRANSCO Website regularly without insisting for paper communication.

This Circular Memo is made available on the internet and this can be accessed at the address www.aptransco.co.in

(BY ORDER AND IN THE NAME OF TRANSMISSION CORPORATION OF ANDHRA PRADESH LIMITED)

DINESH PARUCHURI, I.R.S.
JMD MANAGING DIRECTOR
(HRD, FINANCE, COMML,IPC&IT)

To:

All Functional Heads/APTRANSCO/VidyutSoudha/Vijayawada.
The Chief Engineers/Zones/Kadapa/Vijayawada/Visakhapatnam.

Copy to:

PS to The Chairman & Managing Director/APTRANSCO/VS/Vijayawada.

PS to The Joint Managing Director (Vig& Sec)/APTRANSCO/VS/Vijayawada.

PS to The Joint Managing Director (HRD.Fin.Comml.IPC&IT)//APTRANSCO/VS/Vijayawada.

PS to The Director (Projects) /APTRANSCO/VS/Vijayawada.

PS to The Director (Transmission Grid & Management)/APTRANSCO/VS/Vijayawada.