

17. a) i) Permanent employees are eligible for half-pay leave as below:-

	Class of employee.	Rate	
A	Permanent employees in Classless I, II and III Service.	Twenty days.	For each completed year of service.
B	Permanent Class IV employees.	Fifteen days.	For each completed year of service during the first twenty years of service; and twenty days thereafter.

ii) Notwithstanding the provision contained in regulation 4 the half pay leave is admissible in respect of period spent on duty and on leave including extraordinary leave.

iii) The half pay leave may be granted to a permanent employee of Board on medical certificate or on private affairs.

iv)<sup>1</sup> Drawal of full pay to the extent of six months, in lieu of six months half pay leave, in all, if at credit, may be permitted in respect of all the regular employees suffering from Leprosy, Tuberculosis, Cancer, Mental illness, Heart diseases and Renal (Kidney) failure.

<sup>1</sup> . Added vide B.P.(P&G-Per)Ms.No.229, dt.28-7-1993.

Note:- 1) The leave already taken as leave on private affairs or as leave on medical certificate in respect of classes I, II and III services shall be debited against the leave due or admissible under this regulations.

2) The leave already taken as leave on medical certificate in respect of Class IV employees shall be debited against the leave due or admissible under this regulation.

3) If the leave already taken exceeds the limit prescribed under this regulation no further leave shall be granted but the leave salary already granted shall not be affected.

4) An approved probationer in Classes I, II and III of any service may be granted half-pay leave on medical certificate for the treatment of tuberculosis or leprosy provided that a medical certificate from the employees authorized medical attendant or the Medical Officer in-charge of a recognized sanatorium in the cases of those undergoing treatment in a recognized sanatorium is produced.

5) The prospect of returning to duty on the expiry of the leave should be assessed on the basis of the medical certificate given by the appropriate medical authority.

b) Commuted leave not exceeding half the amount of half pay leave due may be granted on medical certificate only to a permanent Board employee subject to the following conditions.

i) commuted leave during the entire service shall be limited to a maximum of two hundred and forty days (240).

ii) when commuted leave is granted, twice the amount of such leave shall be debited against the half pay leave due.

Provided that no commuted leave may be granted under this regulation unless the authority competent to sanction leave has

reasons to believe that the Board employeewill return to duty on its expiry.

Note:- When commuted leave is granted to an employee on the Board under this regulation and when the Board employee intends to retire or resign subsequently the commuted leave should be converted to half pay leave and the difference between the leave salary in respect of commuted leave and half pay leave should be recovered from him an undertaking to this effect should therefore, be taken from the employee of the Board whenever commuted leave is sanctioned to him. In all cases of resignation and voluntary retirement refund of excess leave salary should be enforced, while in cases where he is compulsorily retired by reasons of ill health incapacitating him for further service and in cases where he died while he was on commuted leave on medical certificate, no refund should be enforced.