

Corporate Training Institute / TSTransco - Pictorial representation of the Training Calendar for the Month of February 2015

Sl. No	Training programme / [Targetted Cadre]	Min. Batch Size	Co-ordinator	Transcos /Discoms (Target)	No of days	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28
1	MRT & Protection for DISCOMs {SbE to CE}	20	DE(T&D)	3 Discoms (16 each)	4				1	2	3	4																					
2	MS-Office & MS-Access {SbE to CE, Asst. to CGM, Jr.Asst.(LDC) to FA&CCA, steno, typist}	20	DE(T&D)	2Ts & 3Ds (10 each)	4				1	2	3	4																					
3	Right to Information Act {All cadres}	20	SAO(Trg)	2Ts & 3Ds (10 each)	2				1	2																							
4	Coaching, counselling, mentoring for organizational excellence {AE to CE, Sr. Asst. to FA & CCA, JPO to CGM}	20	SAO(Trg)	2Ts & 3Ds (10 each)	2						1	2																					
5	Fatal Accidents & Fire Accidents - Action to be taken & safety pre-cautions {SbE to CE}	20	DE(T&D)	2Ts & 3Ds (10 each)	3									1	2	3																	
6	Open Access Metering & related issues {SbE to CE}	20	DE(T&D)	2Ts & 3Ds (10 each)	3									1	2	3																	
7	Refresher course for P&G staff {including Jr.Assts., Sr.Assts. & JAOs dealing with administration}	20	SAO(Trg)	2Ts & 3Ds (10 each)	4										1	2	3	4															
8	Commercial Activities (EA 2003, PPAs, Power Trading, RE policies) {SbE to CE}	20	DE(T&D)	2Ts & 3Ds (10 each)	2												1	2															
9	Underground cables - design, laying & maintenance {SbE to CE}	20	DE(T&D)	2Ts & 3Ds (10 each)	3																												
10	Advanced MS-Excel {AE to CE}	20	DE(T&D)	2Ts & 3Ds (10 each)	3																												
11	Preparation and handling of PPAs {SbE to CE, JAO to FA&CCA}	20	SAO(Trg)	2Ts & 3Ds (10 each)	2																												
12	Power transformer protection and reactive power compensation	20	DE(T&D)	Transcos (25 each)	4																												
13	Advanced Course on "Vigilance Activities" for policemen of APTS and Officers of DPE of DISCOMs	20	DE(T&D)	Discoms	2																												
14	Modern office management practices and english drafting skills {SbE to CE, Jr. Asst. to FA&CCA, Asst. to CGM, typist, steno}	20	SAO(Trg)	2Ts & 3Ds (10 each)	2																												
15	Disciplinary Proceedings, CS-CCA rules / APTransco Regulations {ADE to CE, AS to CGM, AO to FA&CCA}	20	SAO(Trg)	2Ts & 3Ds (10 each)	2																												
16	Transformational Leadership {AE to CE, JPO to CGM, Sr.Asst. to FA&CCA}	20	SAO(Trg)	2Ts & 3Ds (10 each)	2																												

For Chief General Manager (HRD)
CTI :: TSTRANSCO :: Hyderabad