

Corporate Training Institute / TSTransco - Training Targets for APTransco & TSTransco for the Month of FEBRUARY, 2015

						TS			AP			APTRANSCO											TSTRANSCO										TOTAL				
S.No.	Training programme / [Targetted Cadre]	Target	No. of Days	From	To	CE/ Metro/ Hyd	CE/ Rural/ Hyd	CE / WGL Zone	CE/VJA Zone	CE/ KDP Zone	CE/ VSP Zone	ED (HRD & PLG)	ED (GENERAL)	Addl. Secretary	CE/400KV/Constn.	CE/ Constn n P&MM	CE/Transmission	CE/IPC & PS	CE/SLDC & Commnl.	CE/Civil	CE/Telecom & IT	ED (Finance)	FA&CCA-Accounts	CGM (HRD)	CE/PLG, PS & IT	CE / Const.(incl 400 KV)	CE/Transmission & LI	CE / SLDC & EA	CE/Commnl. & P&MM	SE / Civil	SE /Telecom	SE / IPC		Joint Secretary	FA&CCA-Accounts		
1	MS-Office & MS-Access {SbE to CE, Asst. to CGM, Jr.Asst.(LDC) to FA&CCA, steno, typist}	2Ts & 3Ds (10 each)	4	4.2.15	7.2.15	2	2	2	2	2	2	1	1	1					1	1	1			1					1			1	1			22	
2	Right to Information Act {All cadres}	2Ts & 3Ds (10 each)	2	4.2.15	5.2.15	2	2	2	2	2	2				1	1	1	1							1	1	1	1		1	1					22	
3	Coaching, counselling, mentoring for organizational excellence {AE to CE, Sr. Asst. to FA & CCA, JPO to CGM}	2Ts & 3Ds (10 each)	2	6.2.15	7.2.15	4	4	4	4	4	4																									24	
4	Fatal Accidents & Fire Accidents - Action to be taken & safety pre-cautions {SbE to CE}	2Ts & 3Ds (10 each)	3	9.2.15	11.2.15	3	3	3	3	3	3	1		1						1					1		1		1							24	
5	Open Access Metering & related issues {SbE to CE - Preferably DEs/ Operation, MRT / M&P, IPC of DISCOMs and DEs/ MRT, TLC & 400 KV Construction and TL&SS of APTransco}	2Ts & 3Ds (10 each)	3	9.2.15	11.2.15	3	3	3	3	3	3								1	1								1				1				22	
6	Refresher course for P&G staff {including Jr.Assts., Sr.Assts. & JAOs dealing with administration}	2Ts & 3Ds (10 each)	4	10.2.15	13.2.15	4	4	4	4	4	4	1		1										1										1		28	
7	Commercial Activities (EA 2003, PPAs, Power Trading, RE policies) {SbE to CE}	2Ts & 3Ds (10 each)	2	12.2.15	13.2.15	4	4	4	4	4	4									2									2							28	
8	Underground cables - design, laying & maintenance {SbE to CE}	2Ts & 3Ds (10 each)	3	19.2.15	21.2.15	5	5	5	5	5	5																									30	
9	Advanced MS-Excel {AE to CE}	2Ts & 3Ds (10 each)	3	19.2.15	21.2.15	5	5	5	5	5	5																									30	
10	Preparation and handling of PPAs {SbE to CE, JAO to FA&CCA}	2Ts & 3Ds (10 each)	2	19.2.15	20.2.15	2	2	2	2	2	2		1		1	1	1	1		1	1	1	1		1	1	1			1	1	1	1	1		29	
11	Power transformer protection and reactive power compensation (participants shall undergo hands-on training for 6 days at the nearest MRT / TRE division after completion of training at CTI) {SbE to CE(Elecl & Telecom)}	Transcos (25 each)	4	24.2.15	27.2.15	8	8	8	8	8	8				1	1	1									1	1										53
12	Modern office management practices and english drafting skills {SbE to CE, Jr. Asst. to FA&CCA, Asst. to CGM, typist, steno}	2Ts & 3Ds (10 each)	2	24.02.15	25.02.15	5	5	5	5	5	5																										30
13	Disciplinary Proceedings, CS-CCA rules / APTransco Regulations {ADE to CE, AS to CGM, AO to FA&CCA}	2Ts & 3Ds (10 each)	2	26.02.15	27.02.15	3	3	3	3	3	3	1		1										1													21
14	Transformational Leadership {AE to CE, JPO to CGM, Sr.Asst. to FA&CCA}	2Ts & 3Ds (10 each)	2	26.02.15	27.02.15	2	2	2	2	2	2	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1		35
						52	52	52	52	52	52	5	3	5	4	4	4	4	6	3	3	2	2	5	3	5	4	4	4	4	3	3	4	4	2		398