

PCC APPLICATION USER MANUAL

I CREATION OF PCC:

1. Login with T-code ZPS_PCC
2. Enter Scheme code and select project from LOV

PHYSICAL COMPLETION CERTIFICATE

SCHEME ID: SI-16-32

PROJECT ID: SI-16-32-02

PCC ID TO PRINT PCC FORM:

CREATE NEW EDIT PCC DISPLAY PCC PRINT PCC FORM

3. Then press “CREATE NEW” tab
4. Select type of project from LOV
5. Enter commission reference (Contract award letter)
6. TOO No. will be displayed if maintained in SAP. If don't get TOO no. then enter the TOO number. Correct it if shown number is wrong.
7. Enter Technical reference no.
8. You will get name of the scheme and name of the project automatically from the system with max length 40 characters. If you find name of the scheme or project not meaningful then edit the same.
9. Enter place of the work
10. Select vendor ID from LOV and name will be displayed automatically
11. Circle (Business area) & Division will be displayed automatically. Division is editable filed you can edit if you find it is not meaningful
12. Enter LS Agt. No., date of commencement of work And date of completion 1) As per commission approval (contract award) 2) As per actual
13. Enter estimate cost (Contract award amount)
14. Then select / enter Following data for Line
 - a. Type of line
 - b. Type of circuit
 - c. Line voltage
 - d. Type of conductor
 - e. Line length

- f. Circuit length
- g. Cable length (if cable)

15. Select/Enter following data for SS

- a. Substation type
- b. SS voltage
- c. PTR capacity

16. For Feeder Bay

- a. SS voltage

17. For PTR bay

- a. SS voltage
- b. PTR capacity

18. For Switching station

- a. All data pertaining to SS except PTR capacity

19. Don't enter irrelevant data. For Ex. For a line SS voltage, PTR capacity Etc.,

20. Enter relevant data only pertaining to a project. If any fields are found to be irrelevant for a Project, then leave the fields empty.

21. Enter date of commissioning

22. Enter remarks if any (Not mandatory)

NEW PCC ID CREATION PAGE			
PROJECT TYPE	LINE		
COMMISSIONS REFERENCE NO.	P.O.NO.542/CPT120/SE/PM/NCB-03/2017/RC NO.4458,D.NO.1588/18,DT.03.12.2018.		
T.O.O.No.(ADMINISTRATIVE APPROVAL)	CE-CONST.MS.NO.101,DT:22.04.2016.		
TECHNICAL REFERENCE NO	C.R.NO.16/2017-18		
NAME OF THE SCHEME	SYSTEM IMPROVEMENT 400KV VIJAYAWADA		
NAME OF THE WORK	400KV TMDC LILO TO KALIKIRI SS		
PLACE OF THE WORK	CHITTOR DIST.		
NAME OF THE CONTRACTOR & ID	100018	SAMANTHA ENTERPRISES	
CIRCLE	3312	DIVISION	ADE/ TELECOM/ VIJAYA
LS AGREEMENT NO.	02/2017-18,DT:30.11.2018 OF CE/CONST/VIJAYAWADA		
DATE OF COMMENCEMENT OF WORK	01.09.2018		
DATE OF COMPLETION OF WORK	AS PER COMMISSION'S APPROVAL	01.08.2019	AS PER ACTUAL
		01.10.2019	
ESTIMATED COST RS.(AS PER COMMISSIONS APPROVAL)	210,566,649.56		
SUBSTATION TYPE		LINE LENGTH(KM) (OH LINE)	150
SS VOLTAGE (KV)		CIRCUIT LENGTH(KM) (OH LINE)	1800
TYPE OF LINE	OVER HEAD LINE	LINE LENGTH(KM) (XLPE CABLE)	
TYPE OF CIRCUIT	DC	CIRCUIT LENGTH(KM) (XLPE CABLE)	
LINE VOLTAGE LEVEL(KV)	400		
TYPE OF THE CONDUCTOR	TWIN MOOSE		
POWER TRANSFORMER CAPACITY IN MVA	PTR/REACTOR CAPACITY	QTY	VOTAGE RATING(KV)

NEW PCC ID CREATION PAGE

TYPE OF LINE	OVER HEAD LINE	LINE LENGTH(KM) (XLPE CABLE)	
TYPE OF CIRCUIT	DC	CIRCUIT LENGTH(KM) (XLPE CABLE)	
LINE VOLTAGE LEVEL(KV)	400		
TYPE OF THE CONDUCTOR	TWIN MOOSE		
POWER TRANSFORMER CAPACITY IN MVA	PTR/REACTOR CAPACITY	QTY	VOTAGE RATING(KV)
DATE OF COMMISSIONING OF WORK	01.10.2019		
REMARKS	1. Anti climbing device yet to be provided at some loactions. 2. Name plates are to be provided		

Note:1)Select Employee from the list in the field 'SUBMIT TO' for further approval or for final approval
2)Press "SUBMIT TO NEXT LEVEL" For Intermediate Approval and Press "SUBMIT FOR APPRVAL" For Final Approval

SUBMITTED TO	0	SUBMIT TO EMPNAME		POSITION	
STATUS					
CREATED BY	1079003	PCC CREATOR NAME	Chandra Mouli	POSITION	Superentending Engineer-PS
SUBMITTED BY	0	SUBMITTED EMPNAME		POSITION	
APPROVED BY	0	APPROVER EMP NAME		POSITION	

23. Press Save button

24. After saving PCC id will be created. For example if PCC is saved for the project SI-19-01-02, PCC id will be generated as SI-19-01-02-PCC

II HOW TO EDIT PCC (CREATED SATTUS ONLY)

1. Go to t-code ZPS_PCC
2. Enter Scheme code
3. Go to PCC ID filed (3rd field) then select the PCC from LOV
4. Press "EDIT PCC" button

III. HOW TO SUBMIT PCC

1. Go to t-code ZPS_PCC
2. Enter Scheme code
3. Go to PCC ID filed (3rd field) then select the PCC from LOV
4. Press "EDIT PCC" button
5. Go to "SUBMIT TO EMPNAME" filed and select Employee ID from LOV only (No manual entry)
6. Then press "SUBMIT TO NEXT LEVEL" in case of next level approver and press "SUBMIT FOR FIANL APPROVAL" in case final approver
7. For intermittent approval login to concerned in SAP and follow the same procedure mentioned from item.no.1 to 6
8. For final approval login to concerned in SAP and follow the same procedure mentioned from item.no.1 to 4 then press "APPROVE PCC"
9. PCC is editable at any level of approver

10. By oversight if PCC is forwarded to wrong person, then the PCC can be resent to the concerned from receiver's login duly following the same procedure as mentioned from item no. 1 to 6
11. IF PCC is sent to wrong person and, If the receiver is not available/ in relived status, then consult PS core team to retrieve the same.

IV. HOW TO PRINT PCC

PCC after saving can be print at any status

Print PCC after final approval for further course of action

1. Go to t-code ZPS_PCC
2. Enter Scheme code
3. Go to PCC ID filed
4. (3rd field) then select the PCC from LOV
5. Press "EDIT PCC" button
6. Press "PRINT PCC FORM"
7. New window will be displayed then enter output device as "lp01" and press "PRINT PREVIEW"
8. PCC form will be displayed then save it on desktop